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Agenda Item No. 2a

*Scott Haggerty, Chair*  
Alameda County

*Adrienne J. Tissier, Vice Chair*  
San Mateo County

*Tom Azumbrado*  
U.S. Department of Housing  
and Urban Development

*Tom Bates*  
Cities of Alameda County

*Dean J. Chu*  
Cities of Santa Clara County

*Dave Cortese*  
Association of Bay Area Governments

*Chris Daly*  
City and County of San Francisco

*Bill Dodd*  
Napa County and Cities

*Dorene M. Giacomini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Steve Kinsey*  
Marin County and Cities

*Sue Lempert*  
Cities of San Mateo County

*Jake Mackenzie*  
Sonoma County and Cities

*Jon Rubin*  
San Francisco Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Spering*  
Solano County and Cities

*Amy Rein Worth*  
Cities of Contra Costa County

*Ken Yeager*  
Santa Clara County

*Steve Heminger*  
Executive Director

*Ann Flemer*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

OPERATIONS COMMITTEE  
FRIDAY, JUNE 11, 2010  
MINUTES

ATTENDANCE

Chair Rein Worth convened the meeting at 10:06 a.m. In addition to Chair Rein Worth, the following Committee members were in attendance: Vice-Chair Chu, Commissioners Azumbrado, Giacomini, Haggerty, Halsted, Lempert, Mackenzie, and Rubin. Also in attendance were Commissioners Bates and Kinsey.

CONSENT CALENDAR

Chair Rein Worth removed Agenda Item No. 2c (Contract for Call Box Site Mitigation with CASE Systems, Inc.) from the Consent Calendar and placed it on Regular Calendar.

Committee members unanimously approved the following items on the consent calendar:

- Minutes of May 14, 2010 Committee Meeting;
- Funding Agreement –Ramp Metering Design: Santa Clara Valley Transportation Authority (\$1,600,000);
- Program for Arterial System Synchronization:
  - i) 2010/11 Cycle of Projects (\$1,250,000)
  - ii) Contracts: Kimley-Horn Associates (\$400,000); TJKM Consultants (\$360,000); and URS Corporation (\$320,000);
- Purchase Order – Clipper<sup>SM</sup> Network Services: AT&T (\$285,000);
- FY 2009-10 SAFE Budget Amendment. SAFE Resolution No. 53.

(Agenda Item No. 2c) Contract – Call Box Site Mitigation: CASE Systems, Inc.

Ms. Joanna Fox, MTC staff person, reported that the SAFE program intends to perform site upgrades to 900 call box sites in need of physical site improvements. An Invitation for Bid was released and two responses were received. CASE Systems submitted the lowest responsive bid.

Commissioner Halsted moved to issue a purchase order to CASE Systems, Inc., in an amount not to exceed \$780,000 to perform upgrade to the call box sites. Commissioner Chu seconded the motion. The motion carried unanimously.

Delegation of Contracting Authority without Committee approval to the Executive Director or Deputy Executive Director -- SAFE Resolution No. 44, Revised

Ms. Denise Rodrigues, Contract Administrator, reported that the current delegation and authority to sign amendments has proven to be cumbersome and difficult for staff to implement. Therefore, SAFE Resolution No. 44, Revised simplifies the Executive Director's (or Deputy Executive's) signature authority to include contracts or amendments up to \$100,000. The delegation authority is renewed for any single contract each time the Committee approves a new total contract amount also in the revised resolutions, the Executive Director may delegate authority to Section Directors to sign contracts or amendments up to \$25,000.

Commissioner Chu moved to refer SAFE Resolution No. 44, Revised to the Authority for approval. Commissioner Rubin seconded the motion. The motion carried unanimously.

FY 2010-11 SAFE Budget. SAFE Resolution No. 55

Mr. Jaime Maldonado, MTC staff person, reported that comparing last year's budget to this year's proposed budget, the primary difference is that the Freeway Performance Initiative (FPI) program is moving from MTC to MTC SAFE. Moving forward, FPI salaries and contracts are now going to be part of the SAFE budget. Revenues over the last year have increased and expenditures have decreased. This is part of a conscious effort to stabilize the SAFE reserve. The reserve is estimated to be in the \$9M to \$12M range for the next five years. At the end of FY 2010-11, SAFE reserve will have an estimated reserve of \$11M in Operating funds and \$6M in Capital funds for future needs.

Commissioner Lempert moved to refer MTC SAFE Resolution No. 55 to the Authority for approval. Commissioner Halsted seconded the motion. The motion carried unanimously.

FY 2011-12 Freeway Service Patrol (FSP) Tow Procurement

Mr. Maldonado briefed Committee members on the primary changes in the upcoming FSP procurement process, which include: (1) changing from an Request for Proposal process to a system where the SAFE staff will pre-qualify tow contractors, then recommend award to the lowest cost pre-qualified bidder; (2) moving towards dedicated FSP tow trucks; (3) providing FSP service on Highway 280 between Hwy 92 and Hwy 85, as part of a pilot project a three-year period; and (4) augmenting service on Interstate 880 near Hwy 92 (Beat 3) with larger trucks that have enhanced functionality, providing mid day service. If staff finds Beat 3 service to be successful, the same service will be provided on Beats 4 and 14. Mr. Maldonado noted that the tow contract procurement is scheduled to begin in fall 2010.

Commissioner Lempert noted that when this item comes back to the Committee for approval, she would like to see what companies were involved in the pre-qualification process.

Clipper<sup>SM</sup> Program Status Report

Mr. Jake Avidon, MTC staff person, gave a brief status report on the Clipper<sup>SM</sup> program. He reported that transaction volume has reached 63,000 transactions on a typical weekday, and a 100% increase since BART has begun accepting the card last August. BART has begun to install new lens covers at their stations. Implementation of the program on SamTrans and VTA is nearing completion. The in-person customer service center planned for downtown San Francisco has been delayed. CVS Stores has joined the program as a participating retailer. Clipper<sup>SM</sup> sales will begin in 18 stores in August; additional CVS Stores will join the program thereafter.

PUBLIC COMMENT/OTHER BUSINESS/ADJOURNMENT

There being no further business, Chairperson Rein Worth adjourned the meeting at 11:16 a.m.